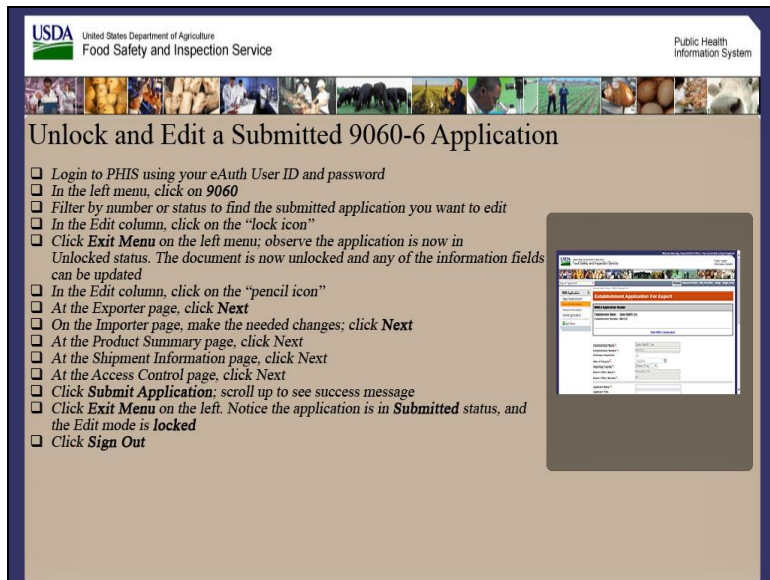


Export Applicant

Unlock and Edit a Submitted 9060-6 Application



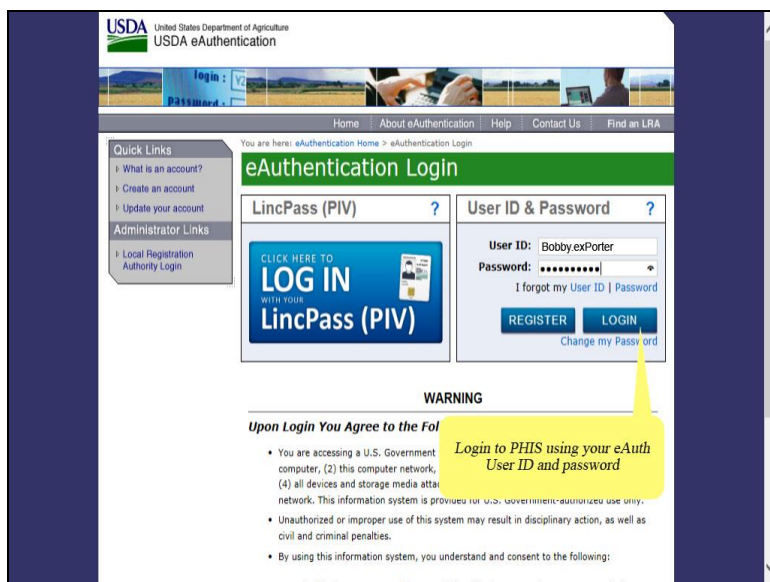
USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Unlock and Edit a Submitted 9060-6 Application

- ☐ Login to PHIS using your eAuth User ID and password
- ☐ In the left menu, click on **9060**
- ☐ Filter by number or status to find the submitted application you want to edit
- ☐ In the Edit column, click on the "lock icon"
- ☐ Click **Exit Menu** on the left menu; observe the application is now in Unlocked status. The document is now unlocked and any of the information fields can be updated
- ☐ In the Edit column, click on the "pencil icon"
- ☐ At the Exporter page, click **Next**
- ☐ On the Importer page, make the needed changes; click **Next**
- ☐ At the Product Summary page, click **Next**
- ☐ At the Shipment Information page, click **Next**
- ☐ At the Access Control page, click **Next**
- ☐ Click **Submit Application**; scroll up to see success message
- ☐ Click **Exit Menu** on the left. Notice the application is in **Submitted** status, and the Edit mode is **locked**
- ☐ Click **Sign Out**

Welcome to the Public Health Information System. In this demonstration, you will learn how to unlock and edit a submitted 9060-6 application. I'll guide you through the steps of accomplishing this task.



USDA United States Department of Agriculture
USDA eAuthentication

Home | About eAuthentication | Help | Contact Us | Find an LRA

You are here: eAuthentication Home > eAuthentication Login

eAuthentication Login

LincPass (PIV) ? User ID & Password ?

CLICK HERE TO LOG IN WITH YOUR LincPass (PIV)

User ID: Bobby.exPorter
Password: [REDACTED]
I forgot my User ID | Password
REGISTER **LOGIN**
[Change my Password](#)

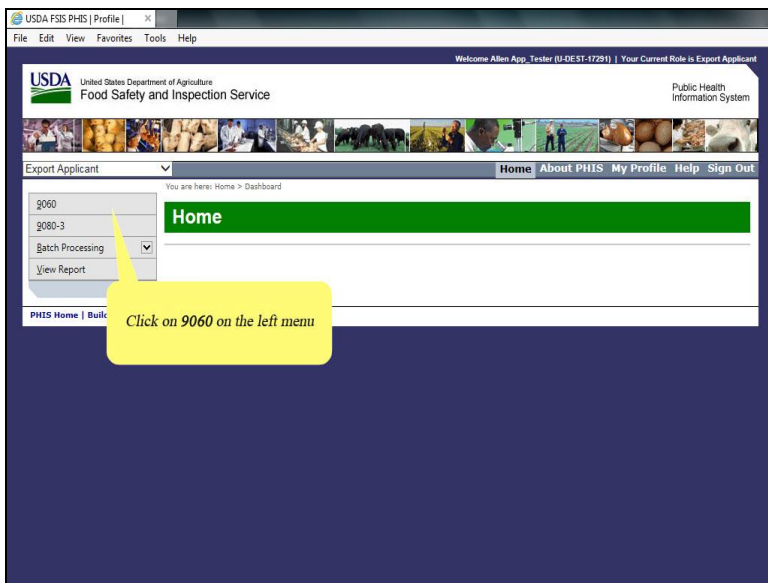
WARNING

Upon Login You Agree to the Following:

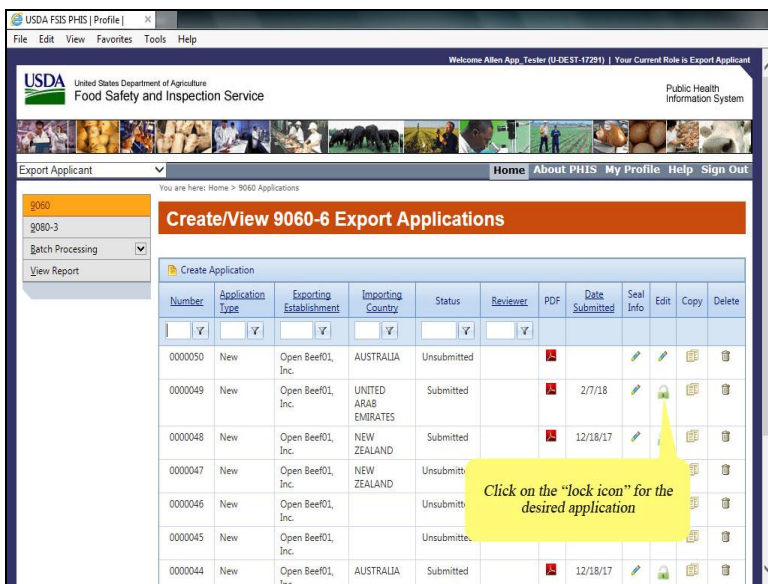
- You are accessing a U.S. Government computer, (2) this computer network, (4) all devices and storage media attached to this computer network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:

Login to PHIS using your eAuth User ID and password

Login to PHIS using your eAuth User ID and password and then click the Login button.



First, click on 9060 in the left menu of Export Applicant.



Next, click on the application's Lock icon in the Edit column.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Export Applicant Information

9060 Application

- My Establishment
- Application Type
- Exporter**
- Importer
- Products Summary
- Shipment Information
- Access Control
- Submit Application
- Exit Menu

Exporter

All fields with * are required.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	000049		
Country of Destination:	UNITED ARAB EMIRATES		

Company Name*: Open Beef01, Inc. x

Address Line 1*: 8305 Hawthorne Way

Address Line 2:

Petaluma

UNITED STATES

California

Postal Code*: 94954

Phone Number:

Click Exit Menu on the left panel

The Exporter page appears.
 Notice the Application Number remains the same.
 Click on Exit Menu in the left menu.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications

Create/View 9060-6 Export Applications

The Create/View 9060-6 Export Applications page appears. Observe the application (#49) is in Unlocked Status.

Create Application

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000050	New	Open Beef01, Inc.	AUSTRALIA	Unsubmitted							
0000049	New	Open Beef01, Inc.	UNITED ARAB EMIRATES	Unlocked			2/7/18				
0000048	New	Open Beef01, Inc.	NEW ZEALAND	Submitted			12/18/17				
0000047	New	Open Beef01, Inc.	NEW ZEALAND	Unsubmitted							
0000046	New	Open Beef01, Inc.		Unsubmitted							
0000045	New	Open Beef01, Inc.		Unsubmitted							
0000044	New	Open Beef01, Inc.	AUSTRALIA	Submitted			12/18/17				

The Create/View 9060-6 Export Applications page appears.
 Notice the application is in the Unlocked status.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DE-ST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications

Create/View 9060-6 Export Applications

Create Application

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000050	New	Open Beef01, Inc.	AUSTRALIA	Unsubmitted							
0000049	New	Open Beef01, Inc.	UNITED ARAB EMIRATES	Unlocked			2/7/18				
0000048	New	Open Beef01, Inc.	NEW ZEALAND	Submitted			12/18/17				
0000047	New	Open Beef01, Inc.	NEW ZEALAND	Unsubmitted							
0000046	New	Open Beef01, Inc.		Unsubmitted							
0000045	New	Open Beef01, Inc.		Unsubmitted							
0000044	New	Open Beef01, Inc.	AUSTRALIA	Submitted			12/18/17				

Click on the "pencil icon" for the desired application

Click on the application's pencil icon in the Edit column.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DE-ST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Export Applicant Information

Exporter

All fields with * are required.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	0000049	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	UNITED ARAB EMIRATES		

Company Name *: Open Beef01, Inc. X

Address Line 1 *: 8305 Hawthorne Way

Address Line 2:

Address Line 3:

City *: Petaluma

Country *: UNITED STATES

State/Province *: California

Postal Code *: 94954

Phone Number:

The Exporter page appears.

The document is now unlocked and any of the information fields can be updated.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

My Establishment
Application Type
Exporter
Importer
Products Summary
Shipment Information
Access Control
Submit Application
Exit Menu

All fields with * are required.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	000049		
Country of Destination:	UNITED ARAB EMIRATES		

Company Name*: Open Beef01, Inc. X

Address Line 1*: 8305 Hawthorne Way

Address Line 2:

Address Line 3:

City*: Petaluma

Country*: UNITED STATES

State/Province*: California

Postal Code*: 94954

Phone Number:

Export Establishment Number*: M45325

Export Mark to be Used*: ☒ USDA Export Mark ☐ Unique Identifier

Previous Next

PHIS Home | Build# v6.2.6

Click Next

Click Next.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

USDA United States Department of Agriculture
Food Safety and Inspection Service
Public Health Information System

Export Applicant Home About PHIS My Profile Help Sign Out

You are here: Home > 9060 Applications > Import Country Information

9060 Application

My Establishment
Application Type
Exporter
Importer
Products Summary
Shipment Information
Access Control
Submit Application
Exit Menu

All fields with * are required.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	000049		
Country of Destination:	UNITED ARAB EMIRATES		

Company Name*: MIDDLE Inc. X

Address Line 1*: RUE 123

Address Line 2:

Address Line 3:

City*: Ville

Country*: UNITED ARAB EMIRATES

State/Province*: (Select One)

Postal Code:

Phone Number:

Edit the required fields

The Importer page appears.

Edit the required fields.

In this demonstration, I'll edit the company name, address, city, and country.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Export Applicant

Home About PHIS My Profile Help Sign Out

You are here: Home > 9060 Applications > Import Country Information

9060 Application

My Establishment

Application Type

Exporter

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Access Control

Submit Application

Exit Menu

Importer

All fields with * are required.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	UNITED ARAB EMIRATES		

Company Name*: MOODY Inc.

Address Line 1*: Rue ABC

Address Line 2:

Address Line 3:

City*: Sydney

Country*: AUSTRALIA

State/Province: (Select One)

Postal Code:

Phone Number:

Final Destination Country: (Select One)

Final Destination Port:

Click Next

Previous Next

PHIS Home | Build # v6.2.6

Click Next.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture Food Safety and Inspection Service Public Health Information System

Export Applicant

Home About PHIS My Profile Help Sign Out

You are here: Home > 9060 Applications > Products Summary

9060 Application

My Establishment

Application Type

Exporter

Importer

Products Summary

Shipment Information

Access Control

Submit Application

Exit Menu

Products Summary

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Add Product

Product Label (Product Code)	HACCP	Species	Maturity Less Than 30 Months	Frozen/ Shelf-Stable	Net Weight of Lot	No. of Packages in Lot	Package Type	Est. No. on Product	Edit	Delete
pork	Raw - Intact	Pork	Yes	Yes	10000 lbs	20	Pallet, box	M45325		
Pork	Raw - Non Intact	Pork	Yes	No	1000000 lbs	60	Tray	M45325		

Total Net Weight*: 100000 lbs

The Products Summary page appears.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Product Label (Product Code)	HACCP	Species	Maturity Less Than 30 Months	Frozen/ Shelf-Stable	Net Weight of Lot	No. of Packages in Lot	Package Type	Est. No. on Product	Edit	Delete
pork	Raw - Intact	Pork	Yes	Yes	10000 lbs	20	Pallet, box	M45325		
Pork	Raw - Non Intact	Pork	Yes	No	1000000 lbs	60	Tray	M45325		

Total Net Weight*: lbs kgs

☒ Under penalty of law, I certify that the product covered by this application for export meets the inspection requirements for the country of destination. I will provide documentation to FSIS program employees upon request. Checked on: 12/18/2017

Certification Statements*

Select all that apply.

☒ I CERTIFY that the meat, meat food product or meat byproduct specified hereon is from animals that received both antemortem and postmortem inspection and were found sound and healthy and that it has been inspected and passed as provided by law and regulations of the Department and is sound and wholesomeness.

☐ I CERTIFY that the poultry, poultry products or poultry food product specified hereon is from animals that received both antemortem and postmortem inspection and passed as provided by law and regulations of the Department and is sound and wholesome.

☐ None of the above

Click Next

Previous Next

PHIS Home | Build# v6.2.6

Click Next.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Shipment Information 9060

9060 Application

- My Establishment
- Application Type
- Exporter
- Importer
- Products Summary
- Shipment Information**
- Access Control
- Submit Application
- Exit Menu

9060-6 Shipment Information

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Container and Seal Information

+ Add new record Refresh

Commercial Container Number	Commercial Seal Number	Delete
<input type="text"/>	<input type="text"/>	

No records to display.

Click Next

Previous Next

The 9060-6 Shipment Information page appears.
Click Next.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Access 9060

Home About PHIS My Profile Help Sign Out

9060 Application

My Establishment

Application Type

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Products Summary

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Access Control

Submit Application

Exit Menu

Access Control

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Add New Person Add New Company

PHIS ID	Name	CompanyName	Role
No records to display.			

Click Next

Previous Next

PHIS Home | Build# v6.2.6

The Access Control page appears.
Click Next.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Submit 9060 Application

Home About PHIS My Profile Help Sign Out

9060 Application

My Establishment

Application Type

Exporter

Importer

Products Summary

Shipment Information

Access Control

Submit Application

Exit Menu

Submit 9060-6 Application

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Products on Application

Add Product

Product Label (Product Code)	HACCP	Species	Maturity Less Than 30 Months	Frozen/ Shelf-Stable	Package Type	Est. No. on Product	Edit	Delete
pork	Raw - Intact	Pork	Yes	Yes	Pallet, box	M45325		
Pork	Raw - Non Intact	Pork	Yes	No	Tray	M45325		

Supplemental Documentation Required for the 9060

The Submit 9060-6 Application page appears.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Supplemental Documentation Required for the 9060

Add New File

File Name	Title	Created Date	Created By	Delete
No records to display.				

Supportive Documentation Provided by Applicant

Add New File

File Name	Title	Created Date	Created By	Delete
No records to display.				

Required Statements for Export Certificate

Design Preview

Save

Click Submit Application

Previous Submit Application

PHIS Home | Build# v6.2.6

Click Submit Application.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture Food Safety and Inspection Service

Public Health Information System

The Export Application 9060-6 has been submitted successfully

Export Applicant

You are here: Home > 9060 Applications > Submit 9060 Application

Submit 9060-6 Application

Export Application 9060-6 has been submitted successfully.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Products on Application

Add Product

Product Label (Product Code)	HACCP	Species	Maturity Less Than 30 Months	Frozen/ Shelf-Stable	Package Type	Est. No. on Product
pork	Raw - Intact	Pork	Yes	Yes	Pallet, box	M45325
pork	Raw - Non Intact	Pork	Yes	No	Tray	M45325

A success message appears at the top of the page.
The Export Application 9060-6 has been submitted successfully.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications > Submit 9060 Application

Submit 9060-6 Application

Export Application 9060-6 has been submitted successfully.

9060 Application Header

Exporting Establishment Name:	Open Beef01, Inc.	Application Type:	New
Exporting Establishment Number:	M45325	Shipment Type:	Commercial Sale
Application Number:	0000049		
Country of Destination:	AUSTRALIA		
Country of Destination Export URL:	AUSTRALIA Export Library		
Final Destination Export URL:	Export Library		

Products on Application

	HACCP	Species	Maturity Less Than 30 Months	Frozen/ Shelf-Stable	Package Type	Est. No. on Product
pork:	Raw - Intact	Pork	Yes	Yes	Pallet, box	M45325
Pork	Raw - Non Intact	Pork	Yes	No	Tray	M45325

Click the Exit Menu on the left

Click on Exit Menu in the left menu.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DEST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications

Create/View 9060-6 Export Applications

Notice the application (#49) is in Submitted status, and the Edit mode is locked

Create Application

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000050	New	Open Beef01, Inc.	AUSTRALIA	Unsubmitted							
0000049	New	Open Beef01, Inc.	AUSTRALIA	Submitted			2/7/18				
0000048	New	Open Beef01, Inc.	NEW ZEALAND	Submitted			12/18/17				
0000047	New	Open Beef01, Inc.	NEW ZEALAND	Unsubmitted							
0000046	New	Open Beef01, Inc.		Unsubmitted							
0000045	New	Open Beef01, Inc.		Unsubmitted							
0000044	New	Open Beef01, Inc.	AUSTRALIA	Submitted			12/18/17				

Notice the newly edited application appears in the Submitted status. The Edit mode is now locked as well.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DE-ST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Click **Sign Out**

Export Applicant

You are here: Home > 9060 Applications

Create/View 9060-6 Export Applications

Create Application

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000050	New	Open Beef01, Inc.	AUSTRALIA	Unsubmitted							
0000049	New	Open Beef01, Inc.	AUSTRALIA	Submitted			2/7/18				
0000048	New	Open Beef01, Inc.	NEW ZEALAND	Submitted			12/18/17				
0000047	New	Open Beef01, Inc.	NEW ZEALAND	Unsubmitted							
0000046	New	Open Beef01, Inc.		Unsubmitted							
0000045	New	Open Beef01, Inc.		Unsubmitted							
0000044	New	Open Beef01, Inc.	AUSTRALIA	Submitted			12/18/17				

Finally, click Sign Out.

USDA FSIS PHIS | Profile | X

File Edit View Favorites Tools Help

Welcome Allen App. Tester (U-DE-ST-17291) | Your Current Role is Export Applicant

USDA United States Department of Agriculture
Food Safety and Inspection Service

Public Health Information System

Export Applicant

You are here: Home > 9060 Applications

Create/View 9060-6 Export Applications

Create Application

Number	Application Type	Exporting Establishment	Importing Country	Status	Reviewer	PDF	Date Submitted	Seal Info	Edit	Copy	Delete
0000050	New	Open Beef01, Inc.	AUSTRALIA	Unsubmitted							
0000049	New	Open Beef01, Inc.	AUSTRALIA	Submitted			2/7/18				
0000048	New	Open Beef01, Inc.	NEW ZEALAND	Submitted			12/18/17				
0000047	New	Open Beef01, Inc.	NEW ZEALAND	Unsubmitted							
0000046	New	Open Beef01, Inc.		Unsubmitted							
0000045	New	Open Beef01, Inc.		Unsubmitted							
0000044	New	Open Beef01, Inc.	AUSTRALIA	Submitted			12/18/17				

This is the end of this exercise. You will now be returned to the introductory screen. Thanks for your interest in the Public Health Information System.